



Mission Statement

Mission:

Autumn Fields Assisted Living Community has a commitment to serving people who have disabilities within community-based settings. We provide affordable, comfortable, and accessible housing, access to public services, and trained support staff to assist in daily activities, decision making, and assistance in actualization of personal choices and goals. We provide services to people throughout their lives with respect and careful attention to maintaining their personal dignity.

Description:

Autumn Fields is a 20 bed Assisted Living Community offering living, recreational and kitchen/dining space. The home is located in Luxemburg, Wisconsin with access to community activities and services. Autumn Fields will be home to a maximum of twenty adults who have mental or physical handicapping conditions, AA – Advanced age, ALZ – irreversible dementia/ Alzheimer's, TBI, TI – terminally ill. Residents who have had traumatic head injuries may also be served as well as hospice services as needed. Both men and women may choose to live at Autumn Fields. The home will provide private rooms with handicap assessable private bathrooms for all residents. The focus of Autumn Fields in the future will be for adults suffering with traumatic head injuries or memory impairments (Alzheimer's/Dementia).

Licensee:

Autumn Fields is a medium Class C-NA Community Based Residential Facility, licensed by the state of Wisconsin to Autumn Fields, LLC.. An Administrator will be available to the home 24 hours a day and will be on site 40-45 hours a week Monday thru Friday and designated weekends. When the Administrator is not available, designated trained supervisory Qualified Resident Care Staff will be in charge. A Registered Nurse is available to the home 24 hours per day 7 days per week.

Admission Policy:

Residents considered for acceptance into the home will be compatible with other residents of the home and will be professionally recommended for community placement. Their primary diagnosis will need to be such that they could benefit from the Autumn Fields program. An assessment will be completed prior to admission that identifies the individual's needs, abilities, interests, and expectations. This assessment will include both a personal interview and a record review including medical and social histories. A prospective resident's health will need to be screened by a health care professional within 30 days prior to admission. The findings of this health examination need to be provided in a written statement and indicate that the prospective resident is free of communicable disease. An admissions agreement will be completed prior to admission and signed by the resident or the resident's guardian if that persons consent is legally required

Program Goals:

Autumn Fields will provide supported community living and personal care services to persons with mental or physical handicaps in a clean, comfortable, secure and accessible environment. Services provided by the home and covered under the daily rate will include:

1. Supervision by trained staff.
2. Information and referral services.
3. Leisure time support services.
4. Assistance with independent living skills.
5. Health monitoring services and nursing consultation.
 - o Meals and nutritious snacks and accommodation for special diets.

- Provide transportation for residents to participate in community activities; and arrange for transportation to/for medical appointments, education and religious services.
6. Individualized service planning.
 7. Assistance in communication with family, friends, and professionals.
 8. Community activities.

These services are provided to support successful community inclusion, to maximize independence, to promote individual choices, and to enhance the quality of life for adult residents of all ages.

Payment of Charges:

Payment for services will be due each month upon receipt of the monthly invoice. Autumn Fields requires a \$500 deposit which is then applied to their first month's rental fees.

Staffing:

A minimum of one staff person will be on duty 24 hours per day at all times. Additional staff will be added as dictated by resident needs in order to meet the acuity levels of the residents and to accomplish individualized service plan objectives set forth by the resident, resident's legal guardian/power of attorney, family members and medical team.

Personal Care:

All residents will be assessed for their individual needs of personal and medical cares. Those services will be provided by trained Certified Nursing Staff that have met all of the DHS 83 rules and regulations for training and resident care. In addition, the staff will be trained specifically in caring for those suffering with traumatic brain injuries, Alzheimer's and Dementia care.

Individualized Wrap-around Services:

Residents who might be in need of specialized supportive home care and/or specialized care outside of the abilities of our facility will be offered individualized services on an as needed basis. These services would be offered on an hourly basis at a separate hourly charge by the provider. The resident's individualized service plan (ISP) will specify those additional wrap-around services that have been approved, the cost of the service, the frequency and duration of the services, and desired outcome of such services.

Respite Guidelines:

Persons may be admitted for respite care for up to 28 consecutive days. Persons receiving respite care will normally not have an individualized program plan, but will have an interim plan developed to meet the short-term needs of the individual. Persons accepted for respite will need to be programmatically compatible with the permanent residents of the home.

Discharge Policy:

Except in cases of emergency, where immediate discharge is necessary to protect the health or safety of the resident or others in the home, or during the first 30 days of admission, a 30 day notice of discharge will be given to the resident, the resident's guardian, and the resident's case manager or responsible payer.

Conformity with HFS 83:

It is the intent of this program statement to conform to all applicable requirements of HFS 83. If any part of this statement is found to be in conflict with Wisconsin statute, the applicable provisions of the statute will be followed.